

**Minutes of Sunrise Mountain Ridge Homeowners Association  
Board of Directors Meeting,  
April 9, 2019**

**Call to Order:** President, Jim Warner, called the meeting of the Board of Directors to order at 6:00pm, April 9, 2019.at 6:00 pm in the Clubhouse

**1.1 Directors Present:** President – Jim Warner, Recreation Facilities – Jay Flaherty, Secretary and Nominations – Susan Arbuckle, Landscape Chair – Eloise Gore. Treasurer -Carole Malan, Architecture Chair – Larry Glasser

**1.2 Directors Absent:** Roads Chair – John Mitchell

**1.3 Committee Chairs Present:** Hospitality – Marc Adams , SAC Representative – Cynthia Cark, Volunteer Liaison – Wendy Reed

**1.4 Committee Chairs Absent:** Database Manager – Kathleen Flaherty, Neighborhood Watch – Jim McAlister, Publications – Alan Frankle

**1.5 Guests:** Bob Cole, Jim Reeves

**Approval Of New Officer and Director:** Motion was made and passed to approve Larry Glasser as Architectural Chair and John Mitchell as Vice President.

**President Remarks by Jim Warner**

It's been another busy and productive month for the board.

Ken Smith resigned as Architecture Committee Chair. On behalf of myself, the board and the community, I would like to thank Ken for his outstanding work as Chair.

Larry Glasser has agreed to accept the position as Architecture Chair until the end of the year. Larry brings experience to the position having been the Architecture Chair and board President previously. Thank you to Larry for stepping up and helping us through a difficult transition.

This change highlighted the need to recruit new candidates for the board and volunteers for the committees. If anyone has ideas of how to draw people to these positions please forward those ideas to Susan Arbuckle ([nominating@smrhoa.com](mailto:nominating@smrhoa.com)) or Wendy Reed ([volunteer@smrhoa.com](mailto:volunteer@smrhoa.com)). Without the people to fill these upcoming positions there will be no choice but to turn the board duties over to a management company. This would result in higher assessment fees and making our community less attractive to future home buyers.

The paving on Camino de Carrillo and Sendero Chico was completed with minimal disruption to the residents on those streets. I received positive feedback from several people about the way the re-paving was handled. The personal contact before the project started to the daily updates at the mailboxes and the website kept everyone well informed. My only disappointment is that I didn't get to drive the golf cart! Maybe next time.

New lighting was also installed on Colorado by the roads committee and it is a good replacement.

Internet service and security cameras were installed at the west pool. The Internet service is open for residents to use for their computers, tablets and cell phones. The login and password is the same as the login and password at the clubhouse so you do not have to reconfigure your equipment going from one pool to the other. The login information will be posted at the pool.

The next phase of pool security is the installation of electronic locks. The locks would allow better control of access to the pool areas and tennis court. The discussion has been accelerated because a lock change is necessary at the tennis court. The cost of the lock change and upgrade is significant and it would be better to roll that expense into an overall electronic lock upgrade if agreed to by the board. Jay (recreation) has more details about the locks and his concerns on security in general.

Thank you for all your hard work.

**Discussion:**

Board agreed to move our remaining 2019 Board meetings to the second Thursday of the month at 9am in the SMR Clubhouse.

**Secretary’s Report by Susan Arbuckle**

The minutes from the April 9 meeting will be presented for approval.

At the March meeting I agreed to get a competitive quote on SMR liability which is currently with State Farm. I will be meeting with Mr. Leane on Wednesday April 10 to talk about SMR Liability coverage.

I have removed Ken Smith from Arizona Corporation Commission file and have added Larry Glasser as a director. I have also added John Mitchell as Vice President to Arizona Corporation Commission report.

I will begin collecting your revisions to Board duties so that I can bring them to the May meeting for approval.

**Additional Comments:** Jim Warner requests that we compare any new insurance estimate with the coverage that we already have with State Farm before we add additional coverage. Eloise Gore added that we want to have proper coverage for all volunteers.

**Treasurer’s Report by Carole Malan**

Cash Balances:	3/31/19	2/28/19
Operating Accounts:	\$ 93,521	\$125,711
Reserve Accounts:	\$551,227	\$551,670
Total Cash Accounts	<u>\$644,798</u>	<u>\$677,381</u>

**March Report:**

1. Reserve Study Update – Tom Thompson, from ARS, came down on March 18<sup>th</sup> and met with me, Eloise, John, Jay, and Chris. We discussed the pros and cons of including various items in the reserve study. We decided to include seal coating the roads in the reserve with a useful life of 4 years. And we decided to include landscape rock replenishment which has a 10 year life. In both cases, we think we will do a small amount each year so that our yearly costs remain stable. We just received a draft back from Tom. I won’t be able to fully digest it before I leave for my trip, but it will be a critical part of planning the budget for 2020.
2. Jim Warner and I just wrote a check to move \$80,000 from our reserve account at Goldwater Bank to our reserve account at Alliance Bank. This will give us sufficient funds to pay for the asphalt repaving in the next few weeks.
3. I will be out of town from April 3<sup>rd</sup> to July 2<sup>nd</sup>. Please send any bills to [SMcAdams@cadden.com](mailto:SMcAdams@cadden.com). Also copy me on any invoices. If you receive any checks that need to be deposited, please mail them to Sylvie at Cadden.
4. Don’t forget that if you use your debit card, scan the receipt as a PDF document, and email it directly to Sylvie McAdams at Cadden (and copy me), signing your name as approval and adding the account number. This needs to be done within 2 days of making the charge. Sylvie’s email is [SMcAdams@cadden.com](mailto:SMcAdams@cadden.com). If you have invoices that need to be paid, scan and email them to me, and I will forward them to Cadden. I’ll send more detail instructions in the next few weeks.
5. Cadden has sent out 2<sup>nd</sup> notices for overdue assessments. We have had some payments. I haven’t received any updated end of March report yet, so can’t give you the exact amount.

**Architecture Report – Larry Glasser**

At the first meeting as the Committee Chair I introduced myself to the team and asked them to update me on projects reviewed and resale inspections completed. The team reported that 3 resale inspections were completed last month. The Committee reviewed 4 project requests at the meeting and gave approval to 3 of them. We discussed the

resale inspection process and how we coordinate with CCM, realtors and homeowners. I'll be discussing this more with Angie Perryman over the next month to ensure we effectively do our part in the coordination. The Team discussed the status of the corrective actions Pending from the "Friendly Reminders" and will do follow-up on the uncompleted ones. The Committee is looking to fill three Zone Managers positions for this year due to committee members retirements. If anyone knows of some prospective candidates, please let me know. We discussed establishing a database for each property, so information can be easily retrieved by Zone managers as background when they do Resale inspections or any decisions on a property. We will be looking at how we can get information to people or companies that do fix and flips in our community, as there appears to be some disconnects. From my perspective, Ken Smith and the Architecture Committee have been doing a very good job of identifying issues and reviewing project applications. After the revision of the "Friendly Reminder" process and email or letters, we are hopeful that corrective actions will go forward on a more congenial basis.

**Additional Comments:**

- 1) Angie Perryman and Larry Glasser will be meeting to discuss Resale Inspection coordination with Cadden. Larry would like Angie to become part of the Architecture Committee.
- 2) Eloise Gore brought up her concerns with companies that are coming in and flipping houses and disregarding Architectural and Landscape guidelines. She asked Larry if there is a way to identify "flippers" early on so that we can be sure they are following the guidelines for plant removal, view guidelines, and architectural guidelines. At this time, we do not have a process for early contact with buyers. Eloise requested that photos of landscape be taken at the same time as architectural inspection takes place.

**Archive Report by John Mitchell, Electronic Archive Manager**

No report.

**Data Base Report by Kathleen Flaherty**

The Database is up-to-date through 3/31/19. Thank you to Herb Burton for helping out while I'm without a computer.

Reminder regarding "E-Blasts". The "E" stands for "Emergency". That is, time-sensitive information that can't wait until the next newsletter. Sending emails to large groups isn't quick or easy so the fewer we send, isolated to time-sensitive information, the easier it is.

Also, please note that it usually takes me 12-24 hours to send an e-blast, so "same day" information isn't usually practical. For example, if you send me a request in the morning, I may not be able to send the e-blast until late that night. I recommend sending me a text message to alert me that you have particularly time sensitive and urgent information. For truly emergency information, if I'm not available there are others on the board/committees who have access to the email list. If you text me I can set that in motion. Also, the better we limit the "E-blasts" to *emergency* info, the more likely recipients will open and read the emails.

Going forward I'll be unable to send E-Blasts when traveling (which is frequent). Let me know if someone else wants this duty. If so, as part of my "database" responsibilities I'll save to Dropbox (monthly) the list of emails in an easy to use format.

I am going to start sending the newsletter notice via email to ALL residents and owners for whom we have email addresses, including those who specifically have requested hard copies (there are about 6 of those). There are approximately 42 homeowners for whom we don't have email addresses and we send hard copies. I recommend that we send postcards or reach out by phone to each one to get their email addresses. We've previously put notices in the newsletter but if they don't read it they don't see it.

**Hospitality Chair Report by Leslie and Marc Adams**

We have three new Hospitality Committee Members.

Barb Carlson

Kathie Flaherty

Julie Anderson

Please vote to allow them to join our committee. Thank you.

**HOSPITALITY RECAP:**

On Tuesday, March 19<sup>th</sup>, we welcomed back the very talented **Over Easy Band** to the clubhouse for our growing **Music and Munchies** event. The evening was perfect, the band was great, and the crowd was the largest for an event, not including the Annual BBQ! Band members Jim Halterman, Jay Flaherty, and Doug Taylor have become

a favorite of the neighborhood and will be back for another Music and Munchies sometime this Fall. Thank you to our Hospitality Committee for helping with the event and special thanks to new committee member, Julie Anderson for bringing the yummy brownies.

#### **APRIL EVENT**

**The annual SMR Barbeque is Wednesday, April 17<sup>th</sup>, at 5:00pm.** This is the fantastic event where we use the SMR Clubhouse and spill out onto the pool deck for a picnic of burgers, hot dogs, potato salad, beans, beverages, and dessert for **the small fee of \$5.00 at the door.** We have a team of grill masters (Dennis Nowik and Bob Shaff) to BBQ the burgers and hot dogs. Hospitality will provide plenty of food and drink for all. Bring your \$5.00, your appetite, and have fun!

#### **MAY EVENT:**

On May 9<sup>th</sup>, we will welcome one of our new neighbors, Bob Shaff, who will speak on **“Remarkability,” the Key to Personal Success.** Happy hour starts at 5:15 and Bob will speak at 6:00. He will convey, through stories and examples, specific ideas and tools that will earn stronger relationships by being “Remarkable.” Bob is a compelling speaker and will entertain and inform our residents.

Hospitality will take a Summer hiatus after the May event, returning in late September. Leslie and Marc Adams, Hospitality Chairs, [hospitality@smrhoa.com](mailto:hospitality@smrhoa.com) or 520-638-5891

#### **Additional Comments:**

The Board approved additional members to the hospitality committee. They are as listed in the report.

#### **Information and Technology Group – Jim Warner**

The IT Group (Digital Crew) met to discuss current issues and future changes to the way digital information is handled for the community. The group consists of John Mitchell (archives), Kathleen Flaherty (database), Alan Frankle (newsletter) and Jim Warner (website). Herb Burton is designated floater since he can handle most of these jobs if needed on a temporary basis.

The license for FileMaker Pro (community database) is set to expire at the end of the year. The group is still looking into a replacement for the database but has made a decision to use EXCEL spreadsheets if a replacement can't be found by the end of the licensing term.

Several members of the group would like the newsletter to be published on-line only. It would be a better way to disseminate information in a timely manner. Also, articles could be longer and feature photos or videos of the topic being discussed. Elimination of the printed newsletter would have to be discussed and approved by the board.

Archives will continue to be maintained and backed up on Dropbox. Changing the structure of the archives to make data cataloging and retrieval easier and more efficient was discussed and an example of a new structure was presented.

The website will continue with information presentation including newsletters and board minutes. New features will be added over time.

#### **Additional Comments:**

1) The IT Group has recommended that we eliminate hard copies of the newsletter. The Board approved 2 more months of printed newsletters to the 40 (many of whom have e-mail addresses) residents who currently receive their newsletters in the mail. We will make the announcement in the newsletter and send post cards to those who receive them, notifying them that June will be the last newsletter that will be mailed out. The newsletter will be available electronically and on the website.

2) Dropbox will continue to be used, but Jim and John will work to organize it so that it can be more easily used by Board members.

#### **Landscape Chair Report by Eloise Gore**

March was a month of highs and lows for the Landscape Committee. Fortunately, the highs by far dominated. Beginning there, work on the makeover of Carrillo Hill was given an extraordinary boost when SMR resident Bob Nichols donated virtually all of his backyard, and some front yard, plants to the community. Landscape planted many of them on Carrillo Hill and also used them to makeover Tio Circle. Bob's generosity is visible all around the neighborhood: large and small cacti and agaves, all in excellent condition. Our work on Carrillo Hill will continue

throughout April now that the roadwork has been completed. The grasses and olive stumps will be removed and replaced with more desert plants and large decorative rocks.

The low point was the discovery that someone cut down two Palo Verdes and a Desert Willow in the Undeveloped Common Area about 50 feet behind 6850 Bribon. We learned of this prohibited destruction from a neighbor, a month or more after it occurred. She reported only the unsightly aftermath of tree limbs and trunks but did not witness the cutting. Despite suspicions as to the responsible party, we have no witnesses and no proof, and the likely actors deny any involvement or knowledge.

Returning to the overwhelmingly positive March events, the rains of winter gave rise to a record display of wildflowers in SMR. We have enjoyed them, and now as they fade, Darrin and his crew will remove them before they go to seed. Darrin will also spray pre-emergent as needed, especially to thwart the return of any invasive grasses.

In February, Susan Arbuckle asked the Committee chairs to review the descriptions of the respective Committee responsibilities. Thanks to the efforts of Committee member Janet Gething, we have revised the Landscape Responsibilities memo. The full Committee considered the revisions, offered comments, and agreed with the final version. The revised memo is being submitted to the Secretary along with a document showing the revisions we made.

There is an update on the Republic roll-off contract. Just today (April 5, 2019) I received a spreadsheet showing Republic's overcharges since July, 2017. They amount to more than \$2,100. Republic offers to pay us the full overcharge by check. In addition, the roll off charges going forward have been reduced, effective March 1, 2019, to the correct amount pursuant to the 2014 contract, which is still in effect. This adjustment will save us at least \$40 a month, and more in the months when we have more than one roll off disposal. I need to confer with Carole regarding the method for accounting for this reimbursement, including the 30% that goes to Darrin for the share he paid over these 22 months. This reimbursement to the Landscape Committee comes at an opportune time to be used to further enhance Carrillo Hill as well as to complete the Bench area project on Bribon that began last year.

During our last meeting, the Committee decided to recommend offering Infinity Earthworks a two year contract, and to try to increase Darrin's hours in SMR and encourage him to hire additional staff. Before entering into negotiations with Darrin, I would like to know if the Board will support the two-year contract, along with a modest cost increase. We believe the two year term will provide Darrin with a stability and certainty he has long wanted while enabling SMR to expand the man hours he spends here. As we all know, Darrin does far more than mere landscape maintenance. He has assisted both Recreation and Roads with their projects, including installation of the new Colorado lights. I request the Board's support.

Finally, I am pleased to report that we have five people who have volunteered to help our Committee over the summer when several members will be away for a month or more. At this time, we foresee needing only three or four of these volunteers, but I want to submit all five names to the Board. These volunteers are not (yet) fulltime Committee members, but we hope one or two of them may join in the future: Marc Adams, Cynthia Clark, Allen Hile, and Dennis and Maey Nowik.

**Additional comments:**

- 1) Board approved a motion that would allow monies refunded from Republic Services (\$2,161) to be used to purchase plants that could be used on the Carrillo landscape project or other landscape projects. SMR will also refund to Infinity Earthworks 30% of the Republic Services refund because Infinity has paid 30% of the roll off cost.
- 2) Board approved a motion for Eloise to negotiate a 2 to 3 year contract with Infinity Landscape. This would provide continuity, and a possible renegotiation of charges and responsibilities. It was requested that negotiations include a 30 day notice of cancellation.
- 3) The Board approved the addition of volunteers: names included in report.

**Neighborhood Watch Chair Report by Jim McAlister**

- 1) Neighborhood Watch held their spring meeting on Wednesday, March 27, 2019. Tim Rawlins from the Pima County Sheriff's Volunteer Auxiliary talked about scams that are affecting us. Over 40 people attended the meeting.
- 2) One e-mail sent regarding post lamp not being on. So far no compliance. This is the second e-mail sent to the owner. There is a renter currently residing in the property. Bob Steiger will try to contact the renter.
- 3) No crime reported in SMR since last meeting.
- 4) David and Kimberly Campbell have resigned as Neighborhood Watch Block Leaders on Ferreo. Looking for probably 2 residents to replace them; preferably folks that live at the bottom end of Ferreo.

**Additional Comments:**

Jim Warner has approved a parking permit for an RV to be parked for a period of 7 to 10 days by the East pool. Larry Glasser sent a copy of the parking permit to Jim via e-mail. Any director can issue a parking permit.

#### **Nominating Chair Report by Susan Arbuckle**

Last month, Ken Smith resigned from his Board and Committee positions. Larry Glasser has agreed to be Architecture Chair for the remainder of the year and John Mitchell has agreed to take over the Vice President position. We will need to find a new Architecture Chair for the year 2020.

When directors and committee chairs leave mid term, it is often difficult to find a replacement. Because of this, it would be the nominations committee's recommendation that each committee chair designate someone on the committee to stand in for them if they are unable to complete their term.

As you know, the nominations committee speaks to many residents to fill the Board positions. In the year that Dick Grisham was nominations chair, he and his committee spoke to 27 residents, got 4 commitments, 2 of which later dropped out. Last year, Tom Triplett spoke with 20 residents to fill the openings on the Board. This year, our committee has contacted 15 residents and to this date, have no commitments for the year 2020. This has led our committee to talk about changes that might encourage volunteers to join the board. They include:

- Shortening term to 2 years
- Reducing number of meetings per year.
- Reducing amount of reporting
- Job sharing
- A Volunteer appreciation event

#### **Additional Comments:**

- 1) By – Laws determine length of terms. It would be possible, but perhaps not desirable to shorten terms.
- 2) Number of meetings must be 10 according to CC&R's
- 3) The best procedure for recruiting Board members is to have committee volunteers move up to Chairmanships.
- 4) If we cannot get enough volunteers, we could go to property management which could increase our dues by at least \$100 per year.
- 5) Susan to purchase and place signs on corner of Colorada and Bribon which announce Board meetings.

#### **Publications Chair Report by Alan Frankle**

The April Newsletter was posted on time. Mailed 45 printed copies of the newsletter. Thanks to Marijo Nagle for organizing and completing the mailing process. Please have items to me by April 20 for the May Newsletter. I still need a head shot of Jim "Super Hero Shape Changer" Warner for the May Newsletter.

I have added a new feature to the web version of the newsletter. On the last page there is now an SMR Photo Gallery with a request for residents to send in their favorite current photos of SMR. I will be adding the names of the contributors. So far, the response has been very positive.

#### **Recreation Chair Report by Jay Flaherty**

East Pool and Spa – The east pool had to be closed for two days for super chlorination and removal of cloudiness. The pool is open and the problem has been resolved for now. EKonomy is on top of it. The solar coil system is in operation and we should begin to see savings in our gas bill for the month of April. No issues with the east spa. New railing kool grips were installed at the pool and spa.

West Pool and Spa – The west pool is now heated. No issues to report with either the pool or spa.

Wifi has been installed at the west pool. We now have two security cameras in operation at the west location. One on the gate area and the other on the walkway and gate to the tennis court. Wifi will be available to residents and guests using those facilities.

The tennis/pickle ball court has been seeing heavy use. The repainting of the vandalized area was completed with the addition of sand to the paint to add texture and improve the bounce characteristics of pickle balls. Our new resident Dan Stricof (a 5 rated pickle ball player) has volunteered to work with the rec committee to keep the court and nets functioning at a high level.

The gate lock at the court should be upgraded to a key deadbolt system or electronic entry. The padlock is too cumbersome for many residents and challenges security of the court. We can discuss options at the board meeting.

Finally, the clubhouse has no issues other than there are numerous keys out there and I have not seen any record kept of who was issued a key. Would like to get the board's opinion as to who should have a key to the clubhouse.

**Additional Comments:**

- 1). Board approved the installation of a new lock for the tennis court. This will be a keyed dead bolt lock with an interior handle. The cost will be around \$1,000 and Jay reported that he could pay for it out of current budget.
- 2). Jay presented pros and cons for electronic key system for the east and west pool. Having a pin would help track and regulate use of the pools and would make it easier to manage keys at time of house sales. The cost of the electronic key system is high and would need to be put in reserve study. Current estimate is approximately \$15,000.  
The system would also require a volunteer to input and manage data. Bob Nichol who currently manages keys to the pool would have to be asked if he would supervise electronic keys. Electronic keys will not eliminate instances when people climb walls to get into pools. Question of how to handle bathroom keys part of review.
- 3) Jay will continue his research into various systems, their costs, and how to implement them.
- 4) Board approved addition of Dan Stricof to Recreation Committee.
- 5) Two bigger projects are in the works. The cool deck needs to be replaced and plumbing and electrical issues need to be addressed.
- 6) Next year, Jay would like to have Hospitality host a pickle ball tournament.

**Resale Report by Cadden**

Sunrise Mountain Ridge Homeowners Association Change of Ownership Report Process Date: 3/1/2019-3/31/2019

Cesare F. and Coleen A. Figliuzzi - 4140 N Camino Ferreo  
Christina Vasquez and Jennie Ellen - 6900 E Loma del Bribon  
Four Bears Enterprises LLC - 4381 N Camino Ferreo  
John and Lisa Kesner- 6810 E Via Colorada

**Additional Comments:**

Susan received Board approval to send out welcome letter by President to new home owners.

**Roads Chair Report by John Mitchell**

The project to repave Carrillo, Placita del Carrillo, and Sendero Chico is nearing completion. By the time of the Board meeting it should be finished, with the remaining task being the final walk through and acceptance of the work done. Actually, it looks like the work will be finished almost a week ahead of schedule, which is certainly to our advantage.

The contractor, Tucson Asphalt, and the subcontractor, Desert Earth, have been very accommodating to resident requests for access during construction. In turn, the residents on Carrillo have been very patient during this long project. Fortunately, there have been only a few glitches and (so far) no accidents. The Roads committee is sorry about the few problems; we know that the disruptions were inconvenient and are glad there weren't more.

The new light fixtures along Colorada have been installed with LED bulbs. All seem to be working and the fixtures fit in well with SMR. There are two replacements in storage in case one needs replacing. This was a cooperative effort of Landscape, Architecture, and Roads.

There will be a much smaller project to sealcoat the three roads paved last year: inbound Colorada, Rosada, and Tico. An RFP has been sent out and bids are expected this week. The project is expected to start after Easter when most snowbirds have left.

**Additional Comments:**

- 1) Board approved a contract for \$5,952.25 with Sunland Asphalt Company to sealcoat Colorada, Rosada, and Tico. The work to be completed in May or June.
- 2) Board members complimented Road committee for communication with residents during last paving project on Carrillo, Placita del Carrillo, and Sendero Chico. The Board has received only positive feedback.

**SAC Report by Cynthia Clark –SMR Representative**

SAC did meet mid March and the computer website linking everyone together is up and running and being perfected. Greg Moxness, who developed the website, would like to get on our agenda and meet with each and all of the association boards at some point soon to give them a personalized training on each person's password and how to adapt it, how to access information and post information relevant to the corresponding chairs of the other HOA's, And to find out if there's anything special capability that our association would like the website to have.

Except for possible meetings with outside speakers, the need for regular SAC meetings will probably go away because everybody will be able to access the website and ask and get their group questions answered on the website. Greg gave us all a tutorial at the last SAC meeting using the Sunrise Mountain Ridge television in the clubhouse. And he asked each of us to bring along our tablets to see the exact same thing on our laps.

**Additional Comments:**

A special meeting of the Board with Greg Moxness would be the best way to proceed.

**Volunteer Liaison by Wendy Reed**

No report

**Old business:**

At this time, the Board needs to review and update letters that are being sent on the Board's behalf. This includes violation letters, welcome letters and any other letter that is being sent out in large quantities. We already have letters in Dropbox for reference.

**Additional Comments:**

- 1) The Board has received copies of the Cadden assessment letters and at this time they are excluded from review by the Board.
- 2) No specific letters are mandatory.
- 3) Architecture and Landscape committees to begin any resident communication with a phone call or a personal interview. If no one can be contacted in first communication, and e-mail can be sent out.
- 4) It is the hope that no further violation letter will be needed, but a process must be put in place that is similar for all Committees and follows procedures stated in the Monetary Penalty Policy.
- 5) Revision of Monetary Penalty Policy has not been approved. This needs to be done in an upcoming meeting.
- 6) Landscape and Architecture committees to coordinate sharing of sample letters.

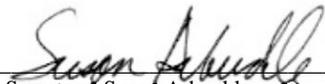
**New business:** None

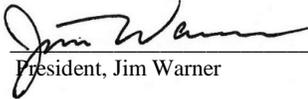
**Member Comments:**

Bob Cole stated that we need to advertise the Board meetings in a way to get greater participation from residents. He also suggested that we would get more interest from residents if we kept the meetings shorter.

Motion was made and seconded to adjourn the meeting. Motion passed unanimously and the meeting was adjourned at 8:30pm.

**Next regular meeting of the SMR HOA Board will be held on May 9, at 9:00 am. in the SMR Clubhouse.**

  
Secretary, Susan Arbuckle                      5/9/19  
Date

  
President, Jim Warner                              5/9/19  
Date